

White Glove Onboarding

5 Steps to Get Started



Let Apptoto subsidize your technology staff for a day. Our White Glove set-up service covers up to 3 hours of support and set-up. During this time, one of our Apptoto Experts will work with you to define and configure your Apptoto account – this includes setting up and customizing all online scheduling, rule creation and automated messages. We will then comprehensively train and turn over your new Apptoto service 100% ready to use.

1

Visit www.apptoto.com/subscribe. Estimate your Apptoto subscription plan*. Finalize subscription and select 'Add White Glove Set-up Service'.

2

Complete Apptoto onboarding workflow.

3

An Apptoto Expert will contact you within 24 business hours to schedule an initial interview where we will document all required parameters of your Apptoto set-up.

4

Within 5 business days we will contact you and schedule a review meeting where we will explain your new service, internally test and make any modifications.

5

Once final modifications are agreed upon and completed, we will schedule a follow up session where we will train you and turn on your Apptoto service.

Note: * your selected subscription plan estimate may increase or decrease based on final system configuration (ex. number of calendars connected and monthly automated message credits you require) agreement with your Apptoto Expert. Credits or charges will be applied to your next billing statement.